



## **MEMBERSHIP & FEE POLICY SCHEDULE**

This Membership & Fee Policy Schedule defines and details membership options and benefits as referred to in the Constitution of the Perth Hebrew Congregation (**PHC**).

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## TYPES OF MEMBERSHIP

### FULL MEMBERSHIP

- Criteria for membership is defined in the Constitution.
- Membership includes a dedicated seat in shule.
- Members are required to have paid dues in full or to have a payment commitment plan in place in order to assert voting rights.
- Members who have paid dues in full or who have a payment commitment plan in place are entitled to 5% discount on bookshop purchases (excluding books and special offers).
- Members are entitled to discounts on shule events, excluding fixed price and communal events.
- Members are entitled to use the shule facilities (including shule, kitchen, foyer and grounds) for simchas (bris, bar/bat mitzvah, wedding) at no charge.
- Members do not pay for Bar / Bat Mitzvah services, pre-marriage and wedding services or consecrations (\*See criteria below).

### ASSOCIATE MEMBERSHIP

A person may apply for an Associate Membership if they fulfil one or more of the following criteria:

- they live overseas or interstate
- they are a 100% fee paying member of another Perth-based Orthodox shule (membership at other shule must be at least \$500/yr paid in full) and/or
- they are a permanent resident in a hospice facility or aged care home.

Associate Membership Limitations:

- Associate Membership does not include a dedicated seat in shule
- Associate Members do not have voting rights
- Associate Members are not entitled to a 5% discount on bookshop purchases
- Associate Members are not entitled to discounts on shule events
- Associate Members are required to pay fees for the use of the shule facilities (set out below)
- Associate Members are required to pay full fees for Bar / Bat Mitzvah and wedding services.

Associate Membership Benefits:

- Associate Members do not pay for consecrations; and
- Associate Members are entitled to pensioner concessions as per pensioner concession policy and criteria below.

### COMPLIMENTARY MEMBERSHIP

- People who move to Perth from interstate or overseas are given one-year free full membership (including seats).
- Newly married couples are entitled to one-year free full membership (including seats).
- Following conversion with the PHC, a person who has converted will be given one-year free full membership (including a seat).

### HONORARY MEMBERSHIP

- Honorary membership can only be awarded following a resolution by the Board of Management.
- Honorary memberships awarded by the Board of Management in the past will be upheld.



## **CONCESSION CLASSIFICATIONS**

### **STUDENT CONCESSION**

Student concessions of 50% discount on membership fees (excluding security levy) are available for children under 18 years or full-time students under 25 years who complete and submit a Student Concession Application Form and copy of current student card.

### **PENSIONER CONCESSION**

Pensioner concessions of 50% discount on membership fees (excluding security levy) are available for people with current Centrelink Pensioner Concession cards only. Copy to be provided annually.

### **GENERAL CONCESSION**

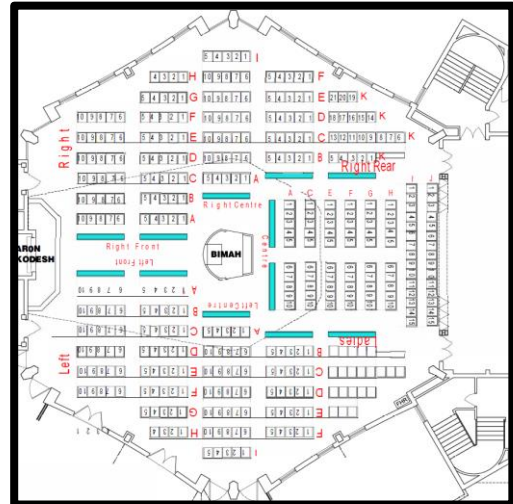
Concessions are available at the discretion of the Fee Assistance Committee on application and presentation of required documentation only. This must be re-applied for annually.



**2023 - 2024 FEES AND CHARGES FOR MEMBERSHIP AND SERVICES**

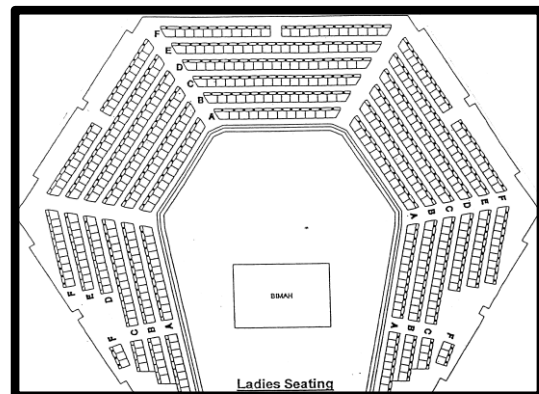
<b>MENS</b> <i>excludes \$80.88 annual security levy</i>		
<b>OLD LAYOUT ROW</b>	<b>MONTHLY MEMBERSHIP FEE \$</b>	<b>MONTHLY MEMBERSHIP \$ FEE LESS 50% PENSIONER / STUDENT CONCESSION DISCOUNT</b>
A	138.64	69.32
B	129.71	64.86
C	119.40	59.70
D	109.11	54.56
E	103.67	51.84
F	96.97	48.49
G	89.88	44.94
H	83.35	41.68
I	76.81	38.41
J	71.67	35.84
KLM	68.81	34.41

**MENS' SEATING LAYOUT FOR YAMIM NORAIM**



<b>LADIES</b> <i>excludes \$80.88 annual security levy</i>		
<b>ROW</b>	<b>MONTHLY MEMBERSHIP FEE \$</b>	<b>MONTHLY MEMBERSHIP \$ FEE LESS 50% PENSIONER / STUDENT CONCESSION DISCOUNT</b>
A	101.10	50.55
B	92.00	46.00
C	82.25	41.13
D	73.50	36.75
E	65.96	32.98
F	62.92	31.46
I/J	56.58	28.29

**LADIES' SEATING LAYOUT FOR YAMIM NORAIM**



<b>ASSOCIATE MEMBERSHIP</b>	
<b>MONTHLY \$</b>	<b>MONTHLY LESS 50% PENSIONER CONCESSION</b>
51.50	25.75



<b>BAR MITZVAH SERVICES</b>			
<b>DESCRIPTION</b>	<b>MEMBERS (Paid Up)</b>	<b>ASSOCIATE MEMBERS (Paid Up)</b>	<b>NON-MEMBERS (payment in advance)</b>
Individual Bar Mitzvah classes and tuition - 40 x 30min lessons @ \$50 each = \$2,000 total value	No charge	\$2000.00	\$2000.00
Group-based Bar/Bat Mitzvah Education Programme - 12 x 60min lessons @ \$20 each = \$240 total value	No charge	\$240.00	\$240.00
Rabbi officiates at simcha including use of Shule, foyer and facilities for Bar / Bat Mitzvah	No charge	\$1100.00	\$1100.00
Gift	No charge	\$90.00	\$90.00
Refundable Bond (See Terms & Conditions)	\$500	\$500	\$500

<b>BAT MITZVAH SERVICES</b>			
<b>DESCRIPTION</b>	<b>MEMBERS (Paid Up)</b>	<b>ASSOCIATE MEMBERS (Paid Up)</b>	<b>NON-MEMBERS (payment in advance)</b>
Group-based Bar/Bat Mitzvah Education Programme - 12 x 60min lessons @ \$20 each = \$240 total value	No charge	\$240.00	\$240.00
Individual sessions for preparation of D'var Torah – 2 x @ \$50 per session	No charge	\$100.00	\$100.00
Rabbi officiates at simcha including use of Shule, foyer and facilities for Bat Mitzvah	No charge	\$1100.00	\$1100.00
Gift	No charge	\$90.00	\$90.00
Refundable Bond (See Terms & Conditions)	\$500	\$500	\$500

### **Bar / Bat Mitzvah General Conditions**

- To have a bar/bat mitzvah without charge, one or both parents or legal guardians must be Full Members of the PHC for a minimum of one year prior to the bar / bat mitzvah and all accounts must be paid up prior to the simcha.
- It is usual to host a kiddush for the congregation and guests when having a simcha. If kiddush is not being hosted, then the PHC will put on a standard weekly kiddush (standard offering and quantities etc) and the usual donation of \$540 to sponsor a kiddush is payable by the member / family having the simcha.



<b>Bris</b>			
<b>DESCRIPTION</b>	<b>MEMBERS</b>	<b>ASSOCIATE MEMBERS</b>	<b>NON-MEMBERS</b>
Bris	No charge (excluding cleaning cost)	No charge (excluding cleaning cost)	No charge (excluding cleaning) cost
Refundable Bond (See Terms & Conditions)	\$500	\$500	\$500

### **Bris General Conditions**

- The costs and services above do not include arrangements with the Mohel, which are to be made directly by the parents.

<b>WEDDING SERVICE FEES &amp; CHARGES</b>			
<b>DESCRIPTION</b>	<b>MEMBERS (Paid Up)</b>	<b>ASSOCIATE MEMBERS (Paid Up)</b>	<b>NON-MEMBERS (payment in advance)</b>
Rabbi performs wedding ceremony (excluding setup costs and travel costs for any travel in excess of 10km of the Perth CBD)	No charge	\$500.00	\$500.00
Marriage Preparedness Programme - 12 x 60min sessions @ \$50 each = \$600 total value	No charge	\$600.00	\$600.00
Use of foyer and shule facilities (excluding cleaning and setup costs)	No charge	\$500.00	\$500.00
Refundable Bond (See Terms & Conditions)	\$500	\$500	\$500
Gift	No charge	\$90.00	\$90.00
1-year free membership after the wedding – value \$1,650	No charge	No charge	No charge

### **Wedding General Conditions**

- Either the groom or bride, or both must be a Full Member of the shule to have full member access to a wedding at no charge.
- If neither the bride nor the groom are Full Members, but both Parents of one of them are full members, then the wedding fee is \$250 instead of \$500.
- It is usual to host a kiddush for the congregation and guests when having a simcha. If kiddush is not being hosted, then the PHC will put on a standard weekly kiddush (same offering and quantity etc) and the usual donation of \$540 to sponsor a kiddush is payable by the member / family hosting the simcha.



### CONVERSION FEES & CHARGES

DESCRIPTION	MEMBERS (Paid Up)	ASSOCIATE MEMBERS (Paid Up)	NON-MEMBERS (payment in advance)
Registration fee	\$180.00	\$180.00	\$180.00
Commitment fee per conversion class	\$50.00	\$50.00	\$50.00
Annual Fee for a single person wishing to convert, or a couple seeking to convert where neither person is of the Jewish faith	\$500.00	\$500.00	\$500.00
Following conversion, a year's free Full Membership is given to each adult Converted.	No charge	No charge	No charge

### FUNERAL AND CONSECRATION FEES & CHARGES

DESCRIPTION	MEMBERS (Paid Up)	ASSOCIATE MEMBERS (Paid Up)	NON-MEMBERS (payment in advance)
Funeral (incl minyan)	No charge	No charge	\$750.00
Consecration service	No charge	No charge	\$540.00

### KIDDUSH AND SEUDAH SHLISHIT SPONSORSHIP FEES & CHARGES

DESCRIPTION	MEMBERS (Paid Up)	ASSOCIATE MEMBERS (Paid Up)	NON-MEMBERS (payment in advance)
Regular shule kiddush sponsorship (Donation).  This does not include any special arrangements or catering, and is not a substitute for hosting a special kiddush for a Wedding Aliyah, Bris / Bat naming or Bar / Bat mitzvah.	\$540.00	\$540.00	\$540.00
Seudah Shlishit sponsorship	\$220.00	\$220.00	\$220.00



<b>FACILITY HIRE AND USE FEES &amp; CHARGES</b>			
<b>Description</b>	<b>Members (Paid Up)</b>	<b>Associate Members (Paid Up)</b>	<b>Non-Members &amp; Organisations (Payment in Advance)</b>
Hire of Synagogue and/or foyer and/or deck (incl kitchen used only as a base for warming and serving by caterer)	No charge + \$60 cleaning fee	\$40 per hour (from arrival on site for set-up until the site is vacated following cleaning and pack-down) +\$60 cleaning fee	\$80 per hour (from arrival on site for set-up until the site is vacated following cleaning and pack-down)  +\$60 cleaning fee + REFUNDABLE BOND \$500
Hire of library ONLY for meetings and/or presentations	No charge	\$20 per hour +\$70 for set-up and pack-down if needed	\$40 per hour +\$70 for set-up and pack-down if needed
Hire of kitchen and equipment for food preparation	\$50 per 4-hour session (excl cleaning per session) + Shomer fee	\$50 per 4-hour session (excl cleaning per session) + Shomer fee	\$100 per 4-hour session (excl cleaning per session) + Shomer fee

### Facility Hire & Use General Conditions

- In order to use or hire the PHC facilities, the Booking Form ([please click here](#)) must be completed and submitted to the PHC office and the booking agreed with PHC.
- The hourly rate applies from arrival on site for set-up until after cleaning and vacation of the premises.
- Facility use and hire is subject to the terms and conditions of use set out in the booking form & below.

<b>OTHER GENERAL FEES &amp; CHARGES</b>			
<b>DESCRIPTION</b>	<b>MEMBERS (Paid Up)</b>	<b>ASSOCIATE MEMBERS (Paid Up)</b>	<b>NON-MEMBERS (payment in advance)</b>
Locker Rental	\$50.00 per	\$100.00 per year	\$200.00 per year
Mikveh Use	\$20 per use	\$20 per use	\$20 per use
Buying the Bimah (5 call-ups or less)	\$500	\$500	\$500
Buying the Bimah (7 call-ups or less)	\$750	\$750	\$750
Rosh Hashanah & Yom Kippur Visitor's seat		\$90 (incl Rosh Hashanah, Yom Kippur only)	\$180 (incl Rosh Hashanah, Yom Kippur only)
Pesach <b>OR</b> Rosh Hashanah <b>OR</b> Yom Kippur Visitor's seat		\$45 (for either Rosh Hashanah or Yom Kippur only)	\$90 (for Pesach or Rosh Hashanah or Yom Kippur only)





## Terms and Conditions relating to the use of facilities and the conduct of events/functions at Perth Hebrew Congregation

The synagogue, foyer, library, deck, kitchen and grounds of the Perth Hebrew Congregation ("PHC") are available to be reserved for functions and events including Jewish life cycle events (eg bar/bat mitzvot, aufruf prior to wedding, weddings, brit milah, baby naming) and other appropriate private functions (eg luncheons, dinners, meetings, presentations or talks).

### PHC Policies

1. The PHC reserves the right to amend its policies, terms and conditions, and charges at any time.
2. The PHC facilities can be hired subject to availability and in accordance with the Membership and Fee Policy, the Booking Terms and Conditions and the Terms and Conditions below.
3. The PHC reserves the right to decline the use of any of the PHC premises for functions deemed as not being consistent with the aims and philosophy of the PHC or in contravention of Halacha as determined by the Rabbi of the PHC.

### Payments

4. The fees and charges payable in relation to any function or event at PHC are set out in the Membership and Fee Policy and are subject to the Booking Terms and Conditions and the Terms and Conditions below.
5. Charges relating to hire or use of PHC facilities may change at any time until the full payment is received.
6. In order to reserve your booking, you (the "Hirer") must complete a [Booking Form](#). A booking is not confirmed until written confirmation is received from the PHC, and the deposit and any fees and charges are paid in full.
7. A deposit of 50% of the total charge will be required to be paid within 7 days of receipt of the invoice.
8. In the event that the function is cancelled:
  - a. 50% of the deposit is refundable up to 90 days prior to function; and
  - b. the deposit is non-refundable if cancelled less than 30 days prior to function.
9. A bond of \$500 is also required to be paid at the time of paying the deposit. The bond is refundable after the PHC verifies that the venue is left in the same condition as prior to hire and all equipment is in working order. The bond will be retained by the PHC if work is required to restore the venue to its prior condition or to repair or replace damaged equipment.
10. The event will be confirmed in writing by the PHC via email to the address provided by the Hirer after the payment of the deposit and the bond. The onus is on the Hirer to submit a booking form, make payment and confirm the booking.
11. The balance of the charges for the booking including any outstanding fees owed to PHC (including membership and donations/offering) are to be paid 30 days prior to the function. If the PHC is not in receipt of full payment (or a payment commitment plan) for all charges and fees the event may be cancelled, and the deposit may be forfeited.

### Set up

12. Unless external hire companies and/or equipment are utilised, the PHC agrees to set up tables and chairs. A layout of the venue will be provided. The venue will be set up in a clean and tidy state ready for your use.
13. A seating and table plan including the number of guests attending the function must be submitted to PHC no later than 15 days prior to the function.
14. Changes to the venue layout will not be accepted less than 48 hours prior to the event.
15. Private functions held on a Saturday must be completed two hours before Mincha on Shabbat.
16. Food or decorations should not be removed by the Hirer, guests or caterer until after Shabbat.
17. A Kiddush must not commence prior to the conclusion of the relevant Shule Service and kiddush by the PHC Rabbi.
18. All functions open to the congregation will be advertised on the noticeboard and announced at services.
19. No nails, staples, paint, screws, tape or glues are to be used. Bluetack is permitted. All decorations must be removed completely at the completion of the function (unless prior arrangements have been made with the PHC eg external hire bump out).

### Deliveries

20. All deliveries must be arranged with the PHC office. Office hours are 8.30am - 4pm Monday to Thursday, and 8.30am - 2pm on Fridays. (The office is closed Yom Tov, weekends and public holidays). No deliveries can be accepted outside these hours.
21. The caterer of the function must be approved by the Kashrut Authority of Western Australia (KAWA) and PHC and no other food is to be brought into the PHC premises.
22. The Hirer is responsible for providing any religious materials required when the venue is used for Synagogue services.
23. No deliveries can be made to the PHC on Shabbat, weekends or Yom Tov.



**Cleaning**

24. The Hirer shall ensure that all areas used including the kitchen, are cleaned at the end of the hire period and returned to the same order and condition as prior to the commencement of the hire period. If the Hirer fails to comply, they are liable for any costs involved in cleaning or removing waste matter.
25. If the venue (including the kitchen) is not left in a clean and hygienic condition to the satisfaction of the PHC, then:
  - a. the Hirer shall be liable to for any costs incurred in cleaning the venue; and
  - b. the \$500 bond will be applied towards this purpose.
26. All rubbish accumulated during the hire period must be sorted and placed in the appropriate bins provided. Rubbish bags must be tied up and rubbish must be deposited in the PHC's general or comingled recycling bins in the carpark.
27. If rubbish is left in bags near the entrance to the Shule then the Hirer will be charged \$30 for removal.
28. The cleaning of the kitchen and all equipment/utensils used is the responsibility of the Hirer and is not included in the Hire Fee.
29. It is the Hirer's responsibility to ensure all decorations are taken down and all valuables are taken away before the bump-out time.

**Damage, Liability & Security**

30. The Hirer is liable for any damage to any property, furniture and/or equipment belonging to or supplied by PHC.
31. The Hirer is required to ensure the security of the facility and PHC accepts no responsibility whatsoever for the security or damage to property or persons.
32. The PHC will not be liable for any act or omission of the Hirer. The Hirer acknowledges and agrees that the PHC will not be held responsible for any loss, theft or damage which may occur to any equipment, furniture, personal belongings or other items brought onto the PHC premises in connection with the hire period.
33. The Hirer releases and indemnifies the PHC, its officers, employees and agents from and against all actions, claims, proceedings and demands whatsoever, including through contract or tort which may be made or brought by any person, body or authority against the PHC, its officers, employees and agents in respect of any loss, injury or damage including death and consequential loss arising out of the Hirer's access to the PHC or the activities undertaken by the Hirer at the PHC.
34. No fireworks, sparklers or any such fire related items are permitted to be used anywhere on PHC premises.
35. All functions must be completed, and the facility vacated, by 11.30pm. Failure to comply will incur an additional \$250 charge and any costs incurred by the security response company.
36. If all terms and conditions as set out above are satisfied (to the satisfaction of the PHC) then the bond will be refunded from 7 business days following the date of the function.

**I have read and accept the above Terms and Conditions. I also acknowledge that I have seen a copy of the Membership & Fee Policy and the Terms and Conditions in the Booking Form, and hereby agree to abide with them as changed or modified from time to time.**

Print Name in Full \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_